

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
November 14, 2018
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Mr. Robert Strick
Mr. Jack Bell
Ms. Kelly Howe
Mrs. Suzanne Vimislik

MOTION Bell
SECONDED Howe
APPROVED 12/19/18

**MEMBERS
ABSENT:** Mrs. Mary Haskell
Mr. Mark Leighton
Mr. Robert Sullivan

**ALSO
PRESENT:** Mr. Roland Doig, Superintendent
Ms. Natalie Brubaker, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Mr. David Daniels
Mrs. Jill Rich
Mrs. Erin Eckert
Mr. Ralph Schuldt
Mr. Shannon Hogan – SVTA Representative
2 Parents
7 Students

Mr. Robert Strick, Board President, called the meeting to order at 6:01 pm.

RECORD OF ATTENDANCE – Mrs. Howe made a motion, seconded by Mrs. Vimislik, to accept into record the attendance for the November 14, 2018, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (4 yeases)

APPROVAL OF MINUTES – Mr. Bell made a motion, seconded by Mrs. Vimislik to approve the minutes of the October 17, 2018, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (4 yeases)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Report

FINANCIAL REPORT – Mrs. Howe made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the October financial reports. Upon vote the motion was approved unanimously. (4 yeases)

SUPERINTENDENT'S REPORT – Brookside PARP – Ms. Beth Bieber reported on the Brookside PARP Program (Parents as Reading Partners). This program is funded by the PTA and is designed to encourage kids to read with their parents and care givers. She explained that every year is a different theme with this year's theme "Dive into Reading". They had several swimmers/divers from the varsity swim team come to speak to the children and what they liked about reading. Each year the students and parents get a letter, a calendar of events and a contract with a goal to read to a parent or with a parent five times out of seven for the week.

Resolutions – Mrs. Vimislik made a motion, seconded by Mrs. Howe, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 5 services recommended on the CPSE list dated 10/26 – 11/2/18

- Authorize the 6 services recommended on the CSE list dated 9/19 – 10/24/18

Leave of Absence – that Amy Hanrahan, Brookside teacher, be granted a medical leave of absence from on or about November 5 through approximately December 21, 2018.

Non-Instructional Appointments – that the following non-instructional appointments be approved:

| <u>Name</u> | <u>Position / Location</u> | <u>Rate of Pay</u> | <u>Effective Date</u> |
|-----------------------|---|--------------------|-----------------------|
| Danielle Dana-Barnett | Receptionist High School | As Per Contract | 11/15/18 |
| Dorita Cipolla | Food Service Worker Brookside | As Per Contract | 11/15/18 |
| Jennifer Dancesia | Secretary (<i>provisional</i>) Transportation | As Per Contract | 11/26/18 |

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

| <u>Name</u> | <u>Position</u> | <u>Rate of Pay</u> | <u>Effective Date</u> |
|---------------------|------------------------------------|--------------------|-----------------------|
| Christopher Nistico | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Allan Merrell | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Kathleen Seidel | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Kathy Jacobs | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Vanessa Ziegler | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Shawna Barrett | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Sarah Ciz | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Sandra Beamer | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Betty Dumas | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Danielle Kick | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Cheryl Saisbury | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Amanda Killmeiere | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Kim Wasko | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Margaret Gnad | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Erri Hashey | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Kate Farley | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Mackenzie Barker | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |
| Kaylin Coe | Substitute Teacher – Non-Certified | As Per Contract | 11/15/18 |

Athletic Department Appointments – that the following athletic department appointments be approved:

| <u>Name</u> | <u>Position</u> | <u>Rate of Pay</u> | <u>Effective Date</u> |
|-------------------|--------------------------|--------------------|-----------------------|
| Jesse Holton | Asst. Modified Wrestling | As Per Contract | 2018-19 School Year |
| Maresa Burr | Lifeguard | As Per Contract | 2018-19 School Year |
| Melissa Petryszyn | Lifeguard | As Per Contract | 2018-19 School Year |

Bid Award – that the Susquehanna Valley Board of Education approve the Meat & Cheese Bid for the months of November – December and that it be awarded to the following vendors: Lupos, Ginsberg, Renzi, Sysco, Broome County Provisions.

Budget Transfer – that the following budget transfer be approved:

| <u>From</u> | <u>To</u> | <u>Amount</u> |
|-------------------|-------------------|---------------|
| A 2250.490-99-400 | A 2110.490-99-990 | \$27,398.00 |

School Policies – 1st Reading – that the following school policy revisions be reviewed:

- The Superintendent recommends new School Policy #5140, Administration of the Budget, be reviewed. Second reading/adoption to be recommended at the December 19, 2018, Board of Education Meeting.
- The Superintendent recommends the revision of School Policy #6121, Sexual Harassment in the Workplace, be reviewed. Second reading/adoption to be recommended at the December 19, 2018, Board of Education Meeting.
- The Superintendent recommends the revision of School Policy #7222, Diploma or Credential Options for Students with Disabilities, be reviewed. Second reading/adoption to be recommended at the December 19, 2018, Board of Education Meeting.
- The Superintendent recommends new School Policy #7260, Designation of Person in Parental Relation,

be reviewed. Second reading/adoption to be recommended at the December 19, 2018, Board of Education Meeting.

- The Superintendent recommends new School Policy #7512, Student Physicals, be reviewed. Second reading/adoption to be recommended at the December 19, 2018, Board of Education Meeting.
- The Superintendent recommends new School Policy #7522, Concussion Management, be reviewed. Second reading/adoption to be recommended at the December 19, 2018, Board of Education Meeting.

Equipment Disposal - Whereas, the Susquehanna Valley School District has several items of obsolete weight room equipment that no longer have value to the district; let it be resolved that the Board of Education directs the district Purchasing Agent to remove these items. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the item to the party willing to pay the highest price; second, if this item cannot be sold, to donate it to another public school or charitable organization; and, third, if this item cannot be sold or donated to dispose of it as trash.

Deputy Treasurer Appointment - Resolution that Angela Rogers (CBO) be and is hereby appointed Deputy Treasurer of the Susquehanna Valley Central School District to serve at the pleasure of the Board of Education for the remainder of the school year 2018-2019 and until the next re-organization meeting in July 2019.

Upon vote the motion was approved unanimously. (4 yeses)

2019-20 BOCES Services – Mr. Bell made a motion, seconded by Mrs. Howe, that the unit cost methodology is hereby approved for shared services with the Broome-Tioga Board of Cooperative Educational Services for the 2019-20 school year.

Upon vote the motion was approved unanimously. (4 yeses)

Resignation – Mrs. Vimislik made a motion, seconded by Mr. Bell, that, the following resignation be approved:

| <u>Name</u> | <u>Position / Location</u> | <u>Effective Date</u> |
|--------------|----------------------------|-----------------------|
| Bette Bomboy | Bus Monitor | 12/21/18 |

Upon vote the motion was approved unanimously. (4 yeses)

ASSISTANT SUPERINTENDENT'S REPORT – Mrs. Brubaker reported on the 2018-2020 Academic Intervention Services/Response to Intervention Plan. She explained that she worked with Sydelle Steward, administrative intern, on the plan. She said they focused on some of the wording and the eligibility for determining AIS. Mrs. Brubaker stated that in the past, eligibility was based almost solely on state test scores, but now the state has added a second measure with the students meeting a local criteria and not just based on state tests. She feels this will better determine AIS needs.

AIS/RTI Plan – Mrs. Howe made a motion, seconded by Mr. Bell, that the Board of Education approve the District's 2018-2020 Academic Intervention Services/Response to Intervention Plan as submitted and reviewed by the assistant superintendent.

Upon vote the motion was approved unanimously. (4 yeses)

BOARD OF EDUCATION DEVELOPMENT REPORT – Mrs. Vimislik reported that she attended the monthly Health Insurance Consortium Meeting where rates were set for following year.

VOICE OF THE ADMINISTRATORS – Mrs. Eckert reported that the Rock on Café had a taste testing of local produce. She said they participate in the Farm to Table Program every Thursday and that the students loved the produce that they are receiving. Mrs. Eckert stated that they had a performance by Jarrod Campbell focusing on kindness and respect, and author Danielle Miller came in for a presentation which was well received by all students. The PTA hosted a chili cook off; they recently had Fire Safety Night; and are looking forward to the cookie bake off at Winter Fest on November 30. Mrs. Barry is gearing up for the Thanksgiving and Christmas drives.

Mr. Schuldt reported that they continue to work on punch list items for the capital project. He stated that they have been meeting with the engineers, architects and construction managers for the Phase II work.

Mr. Daniels reported that several students recently attended Engineering Day, National Honor Society will take place on November 15, the guidance counselors held Financial Aid Night last night, and Mathletes competition is being held tonight. He stated that Maeve Donnelly had her National Letter of Intent signing for the University of Massachusetts this afternoon with Trinasia Kennedy having her signing November 19 to Marist College.

Mrs. Rich reported that they have partnered with SEFCU to teach the students about money management with several of the students opening up savings accounts and making weekly deposits at the building. She stated that they held their Fall Fun Night with a big thank you to Animal Adventure who donated 50 pounds of candy, and the Kiwanis who donated hundreds of pumpkins for the kids to decorate. On October 31 they had their annual Halloween Parade welcoming over 200 extra guests that day in the building for the activities. She said that like Brookside, they welcomed Jarrod Campbell for a concert. Last Friday, with the help of Mrs. Tarbox and Mrs. Dennison, Donnelly held their Pasta Palooza serving over 275 meals with the help of donations from Coughlin & Gerhart, Nirchis, Michaelangelos and Wegmans. As a first this year, they delivered over a dozen meals to the Conklin Senior Housing residents. Mrs. Rich reported that the Winter Concert will be held on December 6 and PTA Movie Night will be on December 14.

Mr. Doig spoke on behalf of Mr. Swartwout and Mr. Snyder stating that the Middle School held their annual Senior Citizens Thanksgiving Luncheon today with approximately 160 meals served with another 20 takeout meals. He also reminded everyone that the Varsity Football Team will be playing Cleveland Hill this Saturday at 11 a.m. at Union-Endicott. He congratulated the team and the coaching staff for the great success this season.

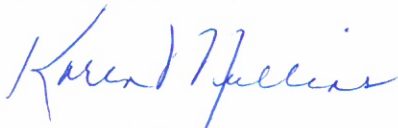
Mrs. Hogan reported that Mrs. Butts wanted to remind everyone of the SVTA Craft Fair on Saturday, December 1. This event helps raise money for two SVTA scholarships each year.

VOICE OF THE PUBLIC #2 - None

MOTION TO ADJOURN – Mrs. Vimislik made a motion, seconded by Mr. Bell, that the meeting be adjourned. Upon vote the motion was approved unanimously. (5 yeses)

There being no further business, Mr. Strick adjourned the meeting at 6:32 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk